

# SENIOR CASH SERVICES CLERK

ST. JOHN'S – CLOSING DATE: JUNE 25, 2019

COMPETITION NUMBER: NPJP-2019-23630

## Are you ready to explore an exciting career in a fast-paced, high-performance environment?

If you are seeking a challenging and rewarding career with room for continuous advancement and a competitive compensation package, have we got an opportunity for you! We are looking for a highly motivated team player with a strong commitment to safety and customer service, an excellent work ethic, and effective interpersonal and communication skills.

As a valued member of our Customer Relations Team, you will be responsible for the daily processing and balancing of customer payments. This includes: administration of the automatic payment plan; processing electronic payment files; investigating and processing bank payments; responding to bank statement inquiries; keying and processing receivables; and, liaising with internal and external parties to investigate and resolve payment inquiries.

Your qualifications include a three year Business Management (Accounting) Diploma. Experience in a customer service environment would be an asset. Compensation is per the current collective agreement. You have strong organizational skills with the ability to multi-task and work independently in a computerized environment.

Apply online at [newfoundlandpower.com/en/About/Careers/Career-Opportunities](http://newfoundlandpower.com/en/About/Careers/Career-Opportunities). We thank all applicants for their interest but only those selected for an interview will be contacted.



WHENEVER. WHEREVER.  
We'll be there.

